



STUDENT HANDBOOK 2025-2026

“Train up a child in the way he should go, and when he grows old he will not depart from it”.
Proverbs 22:6

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I. About Tyrone Christian Academy

Tyrone Christian Academy is a non-denominational, K-12 school founded on the principles of the entirety of the living Word of God. Our goal is to offer guidance and a Biblical worldview education to upcoming generations to follow the Great Commission set forth in Matthew 28:18-20.

A. Mission Statement

Training students to impact the world for Christ.

B. Vision Statement

Tyrone Christian Academy brings families, students, school leadership and staff together to equip students for academic, relational and spiritual excellence. Through a distinguished instructional program, we look to God's Word as the primary source for all wisdom and knowledge as we instill a Biblical worldview through a fusion of core subjects and life-skills classes.

C. Statements of Faith:

The Statement of Faith does not exhaust the extent of our faith. The Bible itself, as the inspired and infallible Word of God that speaks with final authority concerning truth, morality, and the proper conduct of mankind, is the sole and final source of all we believe.

Tyrone Christian Academy subscribes to these statements of faith:

- **About the Bible:** We believe the Bible is the inspired Word of God. It is the infallible source for truth, wisdom and Christian life. (II Timothy 3: 16-17, Hebrews 4:12, II Peter 1:19-21)
- **About God:** We believe there is one God, Creator of all things and eternally existent in three persons - Father, Son and Holy Spirit (Genesis 1:1, John 1:1-18)
- **About Salvation:** We believe man was created in the image of God, but fell into sin, which resulted in his separation from God. Salvation is obtained by grace through faith in Jesus Christ alone. (Gen 1, 2,3, Ephesians 2: 8-10)
- **About Jesus:** We believe Jesus Christ is the divine Son of God who, for our salvation, took on human form. He was born of the Virgin Mary, lived a sinless life, crucified for our sins, resurrected from death and ascended to heaven. (Matthew 1:23, I Corinthians 15:1-8, Colossians 1:13-22)
- **About the Holy Spirit:** We believe the Holy Spirit is sent from God to dwell in all who believe in Jesus. The Holy Spirit guides and empowers us, giving every follower of Jesus gifts for serving in ministry and serving others in the world. (John 14:16-17, Acts 1:5-8, Acts 2:1-4, Ephesians 1:13-14, I Corinthians 12:8-10)
- **About the Afterlife and Final Judgment:** We believe in the existence of heaven and hell and that one day Jesus will return. Upon His return will be the resurrection of the saved and unsaved. The saved will dwell with the Lord for eternity; the unsaved will be judged according to their works.
- **About the Church:** We believe the church is the Body of Christ, comprised of any person who puts faith in Jesus and lives obedient to the Word of God. The church has many smaller, local factions that each have a unique personality. We believe the church exists as a community who are to serve others and bring the love and hope of Jesus to the world around us. (I Corinthians 12:12-13, Galatians 3:26-28)
- **About Marriage, Gender & Sexuality**
We believe God immutably creates each person in His image as male and female. (Genesis 1:27)
We believe that any form of sexual immorality, such as adultery, fornication, homosexuality,

bisexuality, bestiality, incest, pornography or attempts to change one's sex, or rejection of one's biological sex, is sinful and offensive to God. (Matthew 15:18-20; I Corinthians 6:9-10)

We believe that marriage is defined as the joining of one man and one woman in a single, exclusive union, sanctioned by God, as delineated by Scripture. (Genesis 2:18-25)

We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other. (I Corinthians 6:18; 7:2-5; Hebrews 13:4)

D. Administration

To be registered with the Department of Education as a K-12, private Christian school PA Public School Code 24 P.S. §13-1327(b) states a school must be owned or operated by, or under the authority of, bona fide religious institution. Tyrone Christian Academy is a registered private school owned by the bona fide religious institution known as Community Worship Center (CWC). Governing authority is vested in the board of CWC until such a time a separate School Board entity is created. The chief administrative officer of the school is the Headmaster, who reports directly to the Board of Community Worship Center and who is responsible for all areas of the school's operation.

E. Philosophy

Our four foundational pillars guide all instruction, decision-making, and daily routine.

1. The Word of God

We look to the Bible as the primary source for all truth and knowledge. Understanding God's purpose for education and His definition of success is paramount. Guided by the living Word, our students learn how every law and principle, every historical event, and every aspect of the universe, all testifies to the glory of our Creator.

2. The Holy Spirit

We trust in the Holy Spirit as our helper and guide. We nurture the relationship between our students and the Spirit of God, teaching them to hear His voice, learn His ways, and understand how He helps us to apply God's timeless instruction to life in our modern world.

3. The Sword

We equip our students to defend the Gospel of Jesus Christ. We instill in them the confidence and ability to contend for their faith, and the courage to uphold righteousness in the face of opposition.

4. The Fruit-bearing tree

We are servant-minded. Looking to Jesus as our example, our students will learn how to be faithful stewards of the gifts and abilities that God has imparted to them. Experiencing first-hand what it looks like to impact their community and individuals around them, they will understand the importance and implications of bearing fruit for the Kingdom of Heaven.

F. Non-discrimination

Tyrone Christian Academy does not discriminate on the basis of gender, race, color, national or ethnic origin. This applies to all educational policies, admissions policies, tuition assistance grants or programs, athletic and other school administered programs, and all activities generally accorded to, or made available to, students at the school. The administration, however, reserves the right to dismiss or refuse admission to anyone unwilling to comply with the school's regulations and academic or behavioral standards.

II. General Information

A. Admissions

Parents and students who are interested in the objectives and purposes of Tyrone Christian Academy are invited to apply for admission. Parents or legal guardians of all prospective students should be aware of the admissions procedure when applying for student enrollment. This process verifies that students are a good fit for our school to ensure student success.

1. Admission Procedures

- i. An application and the transfer students' school records must be submitted to the Headmaster. After reviewing the completed application packet, an appointment will be scheduled for the parent and prospective student to be interviewed and evaluated for curriculum readiness and placement.
- ii. Any student applicant receiving special education services in the school they are currently enrolled with will be evaluated to ensure that Tyrone Christian Academy can meet their educational needs.

2. Admission Requirements

- i. It is expected that parent(s) accept the basic doctrines in the school's Statement of Faith and that they agree to support the school in fulfillment of its mission of providing a Christian education within the context of said Statement of Faith and governing Bylaws and Policies.
- ii. All new students must provide an official copy of their school records.
- iii. All prospective students in grades K through 12 may be given an entrance evaluation to determine grade placement and to determine if the prospective student fits the educational capabilities of the school.
- iv. Students transferring from another school should have no pending or final disciplinary action that bars them from returning to the school previously attended. Tyrone Christian Academy may refuse admission to a student with severe academic, disciplinary or psychological problems.
- v. Prospective kindergarten students must be five years old by September 1 of the school year.

3. Withdrawal procedures

A student that is withdrawing from enrollment must submit a withdrawal form that has been signed by his/her parent(s) 30 days prior to withdrawal. All items subject to return must be turned in within 30 days of withdrawal notice. Tuition is payable for the entire semester for any student who is enrolled.

4. Enrollment fee / re-enrollment fee

To finalize enrollment students accepted for admission must submit the enrollment fee. The enrollment fee is not applicable to tuition and is non-refundable. Enrollment is not considered complete until this fee has been paid. All currently enrolled students will automatically be re-enrolled for the next school year on March 30th.

B. Financial

Enrolling your child in a Christian school is an investment in his/her academic and spiritual success. With this privilege comes the responsibility for making all payments on time and keeping your account up to date.

1. Tuition

Tuition may be paid in person at the school office or online through FACTS Tuition Management system. The following tuition payment plans are available:

- i. Full payment of tuition by July 15 with a \$100 discount for grades K-8 and a \$120 discount for grades 9-12.
- ii. Payment of tuition in two installments due at the beginning of each semester (August 15 and January 15).
- iii. A ten month (August 15th - May 15th) or twelve month (June 15th - May 15th) payment option through the FACTS Tuition Management.

2. Late tuition

- i. Tuition is considered due by the 15th of each month.
- ii. A \$25 late fee will be added to any account not paid in full by 15 days after your monthly due date or after 2 rejected attempts of automatic payment.
- iii. A \$30 fee will be charged to your account for each check or bank card payment returned by the bank for any reason.
- iv. When tuition is 30 days past due - Families will receive a letter reminding them of their overdue tuition and informing them of the late fee being charged.
- v. When tuition is 60 days past due - Families will receive a letter informing them of that fact and that their account must be brought current by the due date of the subsequent month.
- vi. When tuition is 90 days past due - Families failing to meet the financial obligations stated in the 60 days letter will receive a letter informing them of a final date by which their account must be current or their child will no longer be permitted to attend Tyrone Christian Academy. No student will be permitted to begin the school year if their family has an unpaid tuition balance. No student will be permitted to begin the second semester if their family has a tuition balance of greater than 30 days past due.

*Exceptions to these policies must have the approval of the Tuition Committee (made up of the Headmaster, CWC Executive Administrator and two members of the Board). The terms of the exception will be in writing and signed by the Headmaster and the individual(s) responsible for the account.

3. Financial assistance

Our goal is to offer a Christian based education to as many children as possible. We know that families have differing financial situations and take this into consideration when determining tuition costs. Families in need of assistance may apply for a limited grant-in-aid program through FACTS Grant and Aid System. An application does not

guarantee approval for a grant. Financial statements are required when determining eligibility for grants.

C. Dual Enrollment

1. Tyrone Christian Academy offers dual enrollment college courses through Liberty University at an additional cost per credit.

D. Medical

1. Health Records

- i. All students in kindergarten, sixth, and eleventh grades are required to have a physical examination by their family doctor. Dental exams are required for all students entering kindergarten, third, and seventh grades. The required forms can be obtained at the school office.
- ii. Record of immunizations or immunization exemptions must be submitted at the time of enrollment. The option for medical or religious exemptions to immunizations exist per Pennsylvania Code § 23.84. Immunization exemption forms can be obtained at the school office.
- iii. Tyrone Christian Academy is required to keep records of immunizations and immunization exemptions on file and report to the Department of Health annually. Per the Department of Health all immunizations must be up to date or immunization exemption requests submitted by the start of the school year or your child may not be permitted to start school. If an immunization exemption is not submitted and your child is behind schedule on immunizations, a medical certificate signed by the child's physician must be provided setting out the schedule for the remaining doses.

2. Medications

All prescription medication must be accompanied by a signed form from a doctor. Prescription medications must be in their original container showing the type of medication, student's name, doctor's name and dosage. Non-prescription medications must be in the original container accompanied by a note signed by the parent with reason and dosage and stored in the school office to administer. All medications must be stored in the school office to administer.

3. Sickness/ Emergency Health Procedures

- i. The school office offers immediate first aid to any ill or injured students
- ii. Parents will be contacted to pick up their child for any of the following reasons: vomiting, diarrhea, temperature 100 degrees or greater, lice, potential communicable diseases.
- iii. Any student with a temperature of 100 degrees or higher should not come to school. When students are absent from school because of illness they may not return to school until they are fever-free without medication for 24 hours.
- iv. The school has an obligation to inform teachers/staff/school families of potential outbreaks of diseases that can be passed from person to person.

4. Insurance

Tyrone Christian Academy does not carry medical or accidental coverage for injuries obtained during any athletic activities such as organized games, gym class or recess. Students participating in these activities do so at their own risk.

E. Student Records

1. When a student transfers to another school, his/her cumulative record file is sent to the new school upon written request from the new school.
2. Transcripts will be sent to colleges or other institutions at no charge while a student is enrolled at Tyrone Christian Academy.
3. Transcripts will not be released for any student until the tuition account has been cleared.

F. Parent Participation

1. Communication

We believe that the highest levels of student success are achieved when we work in cooperation with the parent(s). There will be consistent communication in the form of emails, newsletters, the school website, and parent-teacher conferences. We encourage parents to remain in close contact with their child's teachers and the school administration.

2. Volunteers

- i. Parent(s) of each student are responsible for involving themselves in our volunteer programs. Volunteering helps control cost and reduce tuition amounts. Each year there will be various opportunities for parents to help with the operation of the school and fundraising events. Some volunteer options may require official clearances to be submitted to the school office.
- ii. The Commonwealth of Pennsylvania now mandates that volunteers in schools must obtain and submit the clearances set forth below in order to be considered for volunteer positions. This means in part that parents of students who the school has identified as school chaperones on school-sponsored field trips or are regularly scheduled to assist in the school during school hours and/or after school at school-sponsored events, who have regular direct contact with children and/or who will be responsible for students, will need to obtain the clearances.
- iii. Pennsylvania Criminal History Record (Act 34), Child Abuse History Clearance (Act 151) and FBI Federal Criminal History Record check and that they are updated every five (5) years in order to continue as a volunteer. Clearances must be less than one year old at the time of submission. Original forms must be brought to the office of the school where you will volunteer. Please visit our website for additional information on obtaining these clearances.

G. Transportation

The Pennsylvania Department of Education requires the board of school directors in any school district to provide out of the funds of the district, free transportation of any resident pupil to and from the school in which he/she is lawfully enrolled, provided that the school is located within the district boundaries or outside the district not exceeding ten miles by the nearest public

highway.(Sec. 1361 24 PS 13-1361]). Upon enrollment Tyrone Christian Academy must be notified of the district each student resides in. School administration will set up public transportation for all qualified students.

H. Inclement Weather

Tyrone Christian Academy will follow cancellation, early dismissal and school delay schedules for inclement weather conditions within the school district in which the student resides.

I. Meals and Snacks

Parents are responsible to provide students with a nutritional packed lunch each day. Studies have shown that a healthy diet can improve students' ability to concentrate, be more receptive to learning and have improved behavior. It is recommended that sugary or caffeinated drinks, chocolates or other confectionery not to be included in a student's lunch. Refrigerators will not be available for student use. Lunches should be packed in an insulated lunch box with an ice pack to ensure the freshness of your students' lunch.

Students should bring a filled water bottle and a healthy snack to school each day. A snack time may be offered at the discretion of each classroom teacher. A "Snack Shop" will be available for students and faculty to purchase snacks and drinks. All items must be paid for upfront and cash will be the only form of payment accepted.

J. Supplies

Some supplies are provided by the school. Specialized classes may require special supplies and/or additional course fees which will be billed through FACTS. Personal supplies such as paper, pens, pencils, notebooks, electronic devices, etc., must be supplied by the student. At the beginning of each semester your student's teacher will provide parent(s) with a list of required supplies.

K. School Calendar

Tyrone Christian Academy will establish an annual school calendar which fulfills requirements of the State of Pennsylvania for a school year of 180 school days of attendance or 450 kindergarten hours, 900 hours in grades 1 to 8 and 990 hours of instruction in grades 9 to 12. (This does not include lunch or class transfer time.)

III Academic

A. General

1. Grading Scale (grades 1-12)

Letter Grade	Percent Grade	4.0 Scale
A+	97-100	4.00
A	93-96	3.80
A-	90-92	3.70
B+	87-89	3.30
B	83-86	3.00
B-	80-82	2.70
C+	77-79	2.30
C	75-76	2.00
C-	73-74	1.70
D+	70-72	1.40
D	68-69	1.20
D-	66-67	1.00
F	0-65	0.00

2. Report Cards

The school year is divided into four quarters, each of which is designated a grading period. At the end of every quarter, a printed or electronically generated report card will be issued. These reports are a reflection of the student's academic achievement; therefore, they should be examined by the parent or guardian, discussed with the student, signed and returned to school. Interim progress reports will be sent home at the midpoint of the quarter to students receiving a letter grade of "C", "D" or "F."

3. Honor Roll

At the completion of each quarter, a list of students who have achieved a 3.5-3.9 GPA will be given Honor Roll recognition. Students that achieve a 4.0 will receive High Honor Roll recognition. All honor rolls are based on weighted GPA, which include no D's or F's for any class during the school year.

B. Curriculum

Tyrone Christian Academy will integrate a Biblical worldview curriculum, project based learning and life-skills training to promote a high level of academic and spiritual success. A curriculum committee composed of the Headmaster, teachers, and board members will review and screen curriculum and textbooks to be used. Bible, English, reading, handwriting, math, spelling, social studies, health, science, music, physical education, art and life-skills training are taught in the elementary grades. The curriculum will be reviewed annually by the committee to recommend any additions or changes. Teaching methods will be focused on individualized instruction, interactive learning techniques, promotion of inductive learning through exploration, discovery, inquiry and interpretation, critical thinking and creativity. The goal will be to prepare students academically, spiritually and socially in all areas of study and development.

C. Elementary

1. Homework

Homework is viewed as an extension of school. Tyrone Christian Academy believes in the value of family time outside of school and therefore will only assign homework on a necessary basis. At an elementary level, Tyrone Christian Academy encourages students to spend time reading daily and complete projects that are developed for family involvement and studying. Students will not be given busy work or assignments that can and should be completed during the school day.

2. Make-up work

Make-up work may sometimes need to be done after school, at home or other times at the discretion of the teacher. Students will have the same number of days as they were absent to complete any make-up work.

3. Promotion

A student who has successfully completed the required subjects will be promoted to the next level. A student who fails three or more subjects, math or reading for the school year will be brought up for review to repeat individual subjects as needed or to repeat the same grade level the following year. The teacher(s) and Headmaster will determine grade placement for the next year.

D. Middle / High School

1. Graduation requirements

The following are required for students attending Tyrone Christian Academy for four years of high school. Transfer students may receive exceptions from the below requirements based on the determination of the Headmaster.

i. Credit Requirements

24 credits minimum as listed below.

English 4
Bible 2
Social Studies 4
Math 4
Science 4
Foreign Language 3
Physical Education 1
Other 2

ii. Service Hours

Students are required to complete a minimum of 10 service hours per year in grades 9-12. Service hours can be completed at school or in the community.

Students enrolling throughout the year will be required to perform a prorated number of service hours depending on their enrollment date.

2. Homework

Homework may be assigned at the discretion of the teacher.

3. Make-up work

i. Illness

Students have the same number of days as they were absent to complete make-up work, quizzes, and tests unless special arrangements have been made with the teacher. Quizzes and tests missed due to absence will be made up the next day the student is present.

ii. Athletics

Students in grades 7-12 who will be absent from school due to athletics events are required to make prior arrangements with teachers concerning assignments and make-up work. Assignments for classes missed due to sports events are due on time. If a student does not make arrangements for work missed due sports, or if the work is submitted late it will be reduced according to the standard late work policy.

iii. Student Responsibility

Students in grades 9-12 are responsible to follow up with their teachers to complete any missed assignments, quizzes, and tests. Make-up work is held to the standard late work policy.

4. Late Work Policy

Students are expected to turn assignments in on time. Students that fail to complete an assignment by the due date will have their grade reduced according to the Late Work Policy.

1 day late - 20% reduction

2 days late - 30% reduction

3 days late - 40% reduction

4 days late - students will be given a zero.

5. Promotion

i. Middle School

Middle school students must pass at least three core subjects and Bible each year to be promoted to the next grade.

ii. High School

In order to be promoted to the next grade level the following requirements must be met.

Grade 9 - Successful completion of grade 8

Grade 10 - 7 credits including English 9 and Bible 9, 10 service hours.

Grade 11 - 14 credits including English 10 and Bible 10, 10 service hours.

Grade 12 - 21 credits including English 11 and Bible 11, 10 service hours.

Exceptions to these guidelines must be approved by the school administration. Any failed required courses must be made up prior to promotion.

6. Online Courses

Online courses will be integrated in the curriculum to ensure students have access to a wide variety of educational opportunities.

7. Athletic Eligibility

Students are encouraged to be involved in at least one extracurricular activity each year in order to cultivate friendships, develop skills outside of academics and learn healthy forms of recreation. Participation in extracurricular activities is a privilege and students are expected to maintain certain requirements.

i. Requirements

To be eligible to participate in athletics a student must meet the following academic requirements:

- a. The student must be enrolled and participating in a full time curriculum approved by school administration.
- b. Students must be passing with a grade of at least 70% in the following courses: Mathematics, English, Science, Social Studies and Bible. Students who have substituted another course for a core course must be passing the substituted course with a grade of at least 70%.
- c. Students must maintain an acceptable disciplinary record.
 - i. Students may be deemed ineligible on the basis of disciplinary action at the discretion of the Headmaster.
- d. Students must maintain an acceptable attendance record to participate in extracurricular activities.
 - i. Students may not participate in extracurricular activities if absent for a full or half day.
 - ii. Students with 10 or more absences in a semester are not eligible to participate in extracurricular activities. Exceptions must be approved by school administration.
- e. Any use of alcohol, illegal drugs or banned performance enhancing drugs is strictly prohibited. Use of performance enhancing drugs is unethical and a form of cheating. The use of these products threatens the health of the user, gives unfair advantages and does not adhere to Tyrone Christian Academy's student behavior policy. Any student found to be using alcohol, illegal drugs or performance enhancing drugs will be deemed ineligible for the remainder of the school year and will have the potential for expulsion from Tyrone Christian Academy.

ii. Determining Academic Eligibility

To determine eligibility for the following week student grades will be reviewed Thursday morning of each week. During the first three weeks of a quarter it will be taken into consideration that grades may be skewed based on a limited number of assignments. Parent(s) and coaches of any ineligible students will be notified Friday of student ineligibility. Students will be notified by the end of school on Friday.

iii. Academic Ineligibility Guidelines

Students declared ineligible will be ineligible for one week from Sunday through Saturday inclusive. Students will not be permitted to travel with their team or participate in any games or scrimmages. If ineligibility continues past one week the student will no longer be permitted to practice with their team.

IV. Activities

A. Field trips

Field trips may be taken several times during the school year. They will generally be off-campus experiences related to the classroom curriculum. A permission slip explaining the objectives of the trip will be sent to each parent. Each signed slip must be returned at least one day before the trip. Classroom teachers may invite parents to serve as chaperones.

B. Music Education

Music is vital in our connection with God through Praise and Worship. Students will have the opportunity for vocal and instrumental training with opportunities for performance. Music will be taught on a weekly basis as well as integrated into our regular curriculum as a teaching enhancement tool.

C. Art Education

Tyrone Christian Academy instills a perspective of awe and appreciation for our Creator by providing a stimulating program of art education. Students will be introduced to art history, gain an understanding of color theory and composition, develop traditional techniques through exposure to various styles and mediums, and ultimately learn how to glorify God through personal creative expression.

D. Physical Education

The physical education program is developed to promote good physical and mental health and the stewardship of the body as God's temple. Activities which are developmentally appropriate will be used with each grade level. Activities will be used to renew, strengthen and unite students. Christ-like attitudes during activities will be taught and modeled. Students will be engaged in competitive as well as cooperative activities.

E. Chapel

Students will meet for cooperative worship and expression in chapel service once each week during the school year.

F. Prayer

Prayer is a vital component of our program at Tyrone Christian Academy. Students will be trained in the basics of prayer. Students will participate in prayer before beginning classes each day, before eating lunch, for special needs, and to praise God. Students will be encouraged to make prayer requests known and will be given opportunities to pray. Students will be encouraged to share their needs with God and to pray for one another.

G. Life-skills classes

Tyrone Christian Academy will offer a rotation of life-skills classes. All students are required to participate in and complete these courses unless approved for exemption by school administration. If travel off campus is required, transportation will be provided by Tyrone Christian Academy. All off campus instruction is subject to the rules and guidelines of Tyrone Christian Academy.

V. Attendance

Attendance laws are established by the State Department of Public Education. Tyrone Christian Academy must keep accurate records and is responsible to provide attendance reports to the local school districts in which students reside. Any student missing more than 24 days in a school year will be evaluated on an individual basis by teacher and administrator for retention.

A. School hours

To meet the State Department of Public Education hourly requirements, school will be in session daily from 7:48 am to 2:42 pm.

B. Excused Absence

Student absence will be excused for the following reasons: personal illness, quarantine, death in the immediate family, impassable roads or other significant situations directly affecting the child. A written note provided by the parent with explanation of the absence is required for the absence to be excused. Special cases, such as family trips, interviews or religious observations may be approved as an excused absence with advanced written requests. To be excused, these absences must be approved by school administration. The school must be notified of all family vacations prior to being absent from school and all classroom work assignments and exams must be completed upon returning from the vacation.

In the event that a student accrues 10 days absent due to illness, a doctor's excuse will be required for each absence due to illness thereafter. Exceptions may be made due to chronic or long term illness.

C. Unexcused Absence

Absences of students resulting from reasons other than those listed above are considered unlawful according to compulsory attendance regulations. Students with three days of unexcused absences per year will be reported to the school authorities of the district in which the student resides.

D. Parent Responsibility

Parents are responsible for providing necessary supervision to ensure their children adhere to the attendance guidelines.

E. Tardiness

A student is considered tardy to class when he/she is not in the classroom when it is time to begin class. If a student arrives after 7:48 a.m. they must sign in at the office prior to proceeding to class. A student who reports to the office after 7:48 a.m. is considered tardy. Six unexcused tardies will be counted as a half day absence. A student who reports after 10:00 a.m. will be charged for half day absence. A student who reports to school after 1:15 p.m. will be charged with a whole day absence.

VI. Student conduct

Tyrone Christian Academy provides an environment designed to foster spiritual growth and academic development. Students will be expected to demonstrate behavior that displays qualities of a Christian character.

A. Behavior Policy

Tyrone Christian Academy has established the following expectation for student behavior. Any violations of these requirements will not be tolerated and will be subject to immediate disciplinary action.

1. Speak respectfully to others, including school authority and fellow students.
2. Students will not take the Lord's name in vain or use any kind of speech that would dishonor Him. Use of inappropriate or offensive language will not be tolerated.
3. Lying or dishonesty will not be tolerated.
4. Observe the dress code.
5. Do not damage or vandalize school property.
6. No school property may be taken from the school without permission.
7. Respect each individual's personal space and refrain from hitting, kicking, punching or inappropriate contact.
8. Wholesome friendships are encouraged between boys and girls. Students should demonstrate modesty regarding personal affection on campus and at school functions. No PDA (Public Display of Affection).
9. Smoking, vaping, alcohol, drugs and tobacco are not permitted on school grounds or at any school function. Violation of this policy will result in immediate suspension.
10. Students are expected to live by the behaviors identified in the Statement of Faith on Marriage, Gender and Sexuality.
11. Students will use restrooms, locker rooms, and changing facilities conforming with their biological sex.
12. No weapons are permitted on school grounds.
13. Gambling is not permitted.
14. Unauthorized visitors are not permitted.

15. Cheating will not be tolerated.
16. Inappropriate use of technology is prohibited.
17. No Harassment, bullying or intimidating others.
18. Inappropriate behavior outside of school hours may result in expulsion from Tyrone Christian Academy. This includes but is not limited to criminal activity, drug or alcohol use, inappropriate sexual behavior, and bullying or harassment in person or online.

B. Dress code

Tyrone Christian Academy requires students to live and conduct themselves in a manner that would be pleasing to God and glorifying to the name of our Savior, Jesus Christ. Standards for appearance are a means of building character and distinction in the lives of the students.

1. Neat and modest appearance which reflects Christian standards.
2. Students are expected to dress in conformance with their biological sex.
3. No clothing that has offensive language or graphics.
4. Shoes must be worn at all times.
5. No distracting headgear to be worn in the classroom. Teachers are permitted to request removal of hats and hoods in their classroom.
6. No sunglasses may be worn in the building.
7. Length of shorts and skirts must be below the fingertips when arms are vertically extended.
8. No scant or transparent clothes that reveal inappropriate portions of the anatomy.
9. No undergarments may be showing.
10. All shirts, blouses and tops must reach no lower than 2" below the collarbone, straps must be a minimum of 1".
11. Boys must wear sleeves.
12. Pajama pants are not permitted except for special occasion days specifically communicated.
13. Wearable blankets such as "Snuggies" are not permitted.
14. Chapel dress code: Students are to dress nicely on chapel days, defined as: regular pants such as jeans or slacks, no athletic wear or hoodies.
15. Life Skills dress code: Students are to wear their blue Tyrone Christian Academy t-shirt, or gray Tyrone Christian Academy crewneck sweatshirt on all life skills days.
16. Students will be outdoors and must wear attire appropriate for the weather.

C. Cheating

Tyrone Christian Academy has a zero tolerance policy for cheating. Cheating includes copying assignments, handing in someone else's work as your own, all forms of plagiarism, or unauthorized assistance on quizzes, test, or projects, Any time cheating occurs, the student will receive a zero for the work, and additional discipline will be issued in the following progression:

- First offense - three days in-school suspension
- Second offense - three days out-of-school suspension
- Third offense - expulsion

D. Technology Use Policy

Tyrone Christian Academy recognizes that access to technology gives students great opportunities to learn, communicate, and develop skills. We are committed to helping students develop technology and communication skills in a God-honoring manner. This Technology Use Policy outlines the guidelines and behaviors that students are expected to follow when using technology tools (laptop, phone, tablet, TV, internet, etc.) in school. Tyrone Christian Academy will not be held accountable for any harm or damages that result from the use of school technologies. Students are expected to alert school staff immediately of any concerns for safety or security. All technology devices provided by or used at Tyrone Christian Academy are intended for educational and ministerial purposes. We expect students to use technology in a way that is safe, appropriate, careful, and kind. Inappropriate uses of technologies and social media are subject to disciplinary action.

1. Wireless Network Use

Tyrone Christian Academy's wireless network is intended for educational and staff purposes. Activity over the network and on school devices will be monitored and may be retained. Access to online content via the network is restricted in accordance with our policies and federal regulations. Students are expected to follow the same rules for good behavior and respectful conduct online as offline.

2. Smartwatch Policy

Students' smartwatches must be kept in their lockers for the entirety of the school day. If a student is found to be in violation, their smartwatch will be confiscated and stored in the office until the end of the day, and additional disciplinary action may be taken.

3. Portable Gaming Devices

Portable gaming devices must be kept in their lockers for the entirety of the school day. If a student is found to be in violation, their device will be confiscated and stored in the office until the end of the day, and additional disciplinary action may be taken.

4. Cell Phone Use Policy

Students' cell phones must be kept in their lockers for the entirety of the school day. This policy will also include lunch, study hall, and Life Skills days. If a student is found to be in violation, their cell phone will be confiscated and stored in the office until the end of the day, and additional disciplinary action may be taken. If you have an immediate need to communicate with your student please contact the school office at 814-502-1094.

5. School Issue Technology Devices

The devices Tyrone Christian Academy provides are intended to be used for educational purposes only. School provided equipment should not be used for gaming, downloads or any other purpose other than assigned by a teacher. If a student is found to be in violation of our Technology Use Policy (gaming, downloads, use while teacher is instructing, etc.) they will have their device taken away and additional disciplinary action may be taken.

B. Harassment / Bullying

Tyrone Christian Academy expects all to be treated with respect and dignity. For the purposes of this policy, harassment is defined as behaviors that include but are not limited to bullying, taunting, teasing or intimidation. These behaviors may be in the form of any unwanted or unsolicited electronic, physical, verbal or written actions. Any one incident or series of incidents

fitting within this description may be considered harassment and or bullying and will not be tolerated. Harassment and or bullying is a major offense and will be dealt with accordingly. This policy is in place in all school settings defined as: in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school. Anyone with knowledge of such behavior should report it to the school administration.

VII. Student Discipline

Tyrone Christian Academy is an extension of the home, therefore it assumes the responsibility for teaching and training during the school day. Our goal is to work in harmony with parents to ensure students are taught of God's love as well as His justice.

A. Demerits

The demerit system is a method of recording disciplinary problems. Demerits are issued by teachers or members of administration in the event of a disciplinary offense. Students are expected to have their parent/guardian sign the demerit slip and return it on the next school day.

1. Minor offense

Demerits may be issued for minor offenses such as, but not limited to, classroom disruption, disrespectful behavior, inappropriate language, inappropriate physical contact or arriving late to class.

2. Major offense

Multiple demerits may be issued for major offenses such as, but not limited to, physical contact including fighting, cheating, disobedience, lying, stealing, insolence, behavior not in compliance with Tyrone Christian Academy's Statement on Gender, Sexuality and Marriage, lewd or immoral actions, possession of illegal drugs, alcohol, tobacco, vaping devices, violation of the weapons policy, violation of the technology use policy or continued disruptive or other inappropriate behavior.

B. Detention

Accumulation of 3, 5, and 7 demerits result in an after-school detention. A detention may be assigned in response to any demerit depending on the severity of the offense. A notice of detention will be sent home to parents that must be signed and returned the following day. Parents are responsible for transportation home after the detention is completed.

C. In-school suspension

Accumulation of 9 demerits results in a half day in-school suspension. Accumulation of demerits 11 and 13 result in a full day of in-school suspension. In response to a major offense the Headmaster is empowered to assign in-school suspension. Parents would be notified when an in-school suspension is assigned. In-school suspension requires the student to work on class assignments in isolation. Students forfeit the right to participate in any extracurricular activities on the day of an in-school suspension.

D. Out-of-school suspension

Accumulation of 14 demerits results in a 3 days out-of-school suspension. In response to a major offense the headmaster is empowered to assign out-of-school suspension. Parents will be required to meet with the headmaster at the beginning and ending of the suspension to discuss the students behavior and plan for improvement. A student on out-of-school suspension is not permitted on school property during the suspension and forfeits the right to attend or participate in any school related activity.

E. Expulsion

Tyrone Christian Academy reserves the right to expel a student for any one major offense or a series of continued behavioral issues. Expulsion will be at the recommendation of the Headmaster and must be approved by the governing board of Tyrone Christian Academy. The student may apply for readmission after one full school year has passed.

STATEMENT OF FAITH ACCEPTANCE AND ACKNOWLEDGEMENT

I have received a copy of Tyrone Christian Academy's Statement of Faith. I understand my responsibility to become familiar with and adhere to the information contained herein. I agree to uphold the Statement of Faith and the Biblical positions taken by this ministry both at and away from school.

I have received a copy of the Parent/Student Handbook. I understand it is my responsibility to comply with the requirements contained therein. I agree to abide by the standards listed and understand that if I violate these provisions that I am subject to the discipline listed, up to and including suspension or expulsion from school.

Print Student Name

Student Signature

Print Parent/Guardian Name

Parent/Guardian Signature

Date